Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	INSTITUTE OF TECHNOLOGY AND SCIENCE
Name of the head of the Institution	Dr Vidya Sekhri
Designation	Director
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	01202811000
Mobile no.	8447744073
Registered Email	reg.pg.mn@its.edu.in
Alternate Email	dir.mgmt.mn@its.edu.in
Address	G.T. Road , Mohan nagar
City/Town	Ghaziabad
State/UT	Uttar pradesh
Pincode	201007

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**Self financed**
Name of the IQAC co-ordinator/Director	**Dr V N Bajpai**
Phone no/Alternate Phone no.	**01202811000**
Mobile no.	**8178919086**
Registered Email	**vnbajpai@its.edu.in**
Alternate Email	**reg.pg.mn@its.edu.in**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://pg.its.edu.in/NAAC_IQAC_Files/NAAC_IQAC/pdf/ITS%20Ghaziabad%20AQAR%20for%20the%20year%202018-19%20ae%20submitted%20on%2012062020.pdf

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://pg.its.edu.in/NAAC_IQAC_Files/NAAC_IQAC/pdf/1%20ITS%20Ghaziabad%20Academic%20calendar%20of%20PGDM%20MBA%20and%20MCA%20programmes%20for%20the%20year%202019_20.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**A**	**3.11**	**2011**	**27-Mar-2011**	**26-Mar-2016**
2	**A**	**3.17**	**2017**	**22-Feb-2017**	**21-Feb-2022**

6. Date of Establishment of IQAC	**10-Nov-2011**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
No Data Entered/Not Applicable!!!		
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institute of Technology & Science	Grant for Organising Conference	AICTE	2020 2	500000
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	1
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

• Renewal of NBA accreditation for PGDM Programm in January 2020 for MCA Prgramme in December, 2019. • Received funding from DST and AICTE for EDPs/ EAC and international conference. • Organised a 5 days online FDP form 30.06.20 to 04.07.2020 • Enhanced learning and corporate exposure to the students through successful organisation of unique events at Institute in offline and online mode • Organised inter institute competitive events to widen learning opportunities like Business Plan competition, SIP Competition etc. • Ensured uninterrupted classes through online mode and conduction of examinations in PGDM programme due to lockdown during Covid19. • Encouraged faculty and students for online certification courses to supplement learning during Covid 19. • Received certificate for undertaking various activities prescribed by Innovation cell, Ministry of Education, Govt. of India to promote innovation and Startupin campus during calendar year 201920. • Received a Letter of Appreciation from NPTEL for

efforts in disseminating and supporting the learners of the Swayam NPTEL Local Chapter, Institute of Technology and Science, Ghaziabad, as a Single Point of Contact (SPOC) during the JanApr 2020 semester. • Students' involvement in social and community services under Parivartan Utthan lab.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
No Data Entered/Not Applicable!!!	
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14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
Management	**02-Dec-2020**

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**Yes**
Date of Visit	**27-Sep-2019**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2020**
Date of Submission	**07-May-2020**
17. Does the Institution have Management Information System ?	**Yes**
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**HRMS: Institute uses HROne software to manage streamline HR related tasks. It is a Mobile compatible HRMS tool with detailed reports easy to use interface. It is used by the employees to automate leave, shift scheduling, submission of documents related to income tax, greeting to fellow colleagues to convey greetings on special occasions. It is also a depository of many related information/ documents which can be assessed in just a click. One can get salary slip stored at one place.**

	Library: Library runs on software named Softlink. Students can assess the availability of a book through computer terminals before getting it issued. The information about due date for submission of book can also be assessed.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

In order to deliver the course curriculum in an effective manner the Institute has designed an action plan and has adopted specific measures for ensuring that the same is implemented for bringing in the desired results. Through Course Committee: The Course Committee, comprising of Programme Chairperson/ Co-ordinators and functional area chairpersons, who are responsible for conducting the respective programme in a planned manner with the help of Academic Programme Office (APO). Accordingly, there is a system of: 1. Preparing Academic Calendar for each programme before the commencement of each academic session. 2. Designing of a Teaching Learning Evaluation Plan (TLEP) /Process/ Course Module by the respective faculty member taking up the subject. The module contains all the details with respect to lecture plan, recommended readings, and case studies, objective of the course, evaluation criteria and assignment details. 3. Academic Daily and weekly Reports wherein the faculty member provides the details of lectures taken on any particular day and weekly reports to oversee the course progress. 4. Student Feedback for monitoring the effectiveness of course delivery in the class. The feedback of students is taken by two different ways one is online, objective feedback and the second is subjective feedback. 5. Meetings with class representative at regular intervals. These meetings are very helpful as they help students to put across their points of concerns and it also helps the department/ management in taking up remedial measures.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
-	Nil	Nil	Nil	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
No Data Entered/Not Applicable !!!		

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
BI Lab (Tally, Financial Functions, Advance Financial Functions)	01/07/2019	174
Personality Reengineering Programme	15/07/2019	354
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
PGDM	PGDM (Marketing , Finance, HR, IT, IB, Operations	174
MBA	Marketing, Finance, IT, IB, Operations	218
MCA	MCA	73
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Institute has a structured feedback system for students. Students are to give their feedback twice in each Trimester/ semester. This feedback is taken online where identity of student is not disclosed. Feedback format is having 07 questions related to faculty and students are supposed to rate the faculty under the asked question. Questions comprise of lecture delivery, clarity in teaching, teaching pedagogy, query handling etc. Faculty members are rated on 5 points scale. Faculty is also given opportunity to go through the feedback given by students and upgrade themselves in the required areas. Regular faculty meeting is conducted in the form of departmental review meetings. This meeting aims at taking feedback on system, academic performance of students, gaps between objective and results, new techniques and requirement by the industry environment. Quarterly staff meetings are also conducted to take feedback on scheduled classes, result of students, attendance of students, schedule

integrity, communication with parents and students queries etc. The institute has corporate resource cell, which regularly interacts with Industry, recruiters and partners for taking their feedback, so that proactive steps can be taken for the development of the students. Institute is having a strong bonding with their alumni. Alumni committee is constituted by the institute which is headed by president and Vice President elected by committee members. This committee is actively working for the institute by developing a mentor mentee programme for the students. In this programme different mentors are selected from the alumni base and mentees are allotted to them. Under this programme each mentee is suppose to be in regular touch with the alumni mentor for getting knowledge about industry, current skills required by the industry etc. Each year institute invites their alumni's from different programme to attend alumni meet organized in the month December every year. Alumni are also invited for guest talk with the students. Institute builds regular communication by sending regular newsletter, monthly letters and periodicals. We do invite parents/ guardians in various events such as convocation, award ceremony and alumni meet. Their feedback about the institute is taken regarding various activities (pertaining to overall development and placement facilitation). In accordance to that the expectation of parents as well as guardian from the institute's activities are highly fulfilled and met.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
PGDM	Marketing, Finance, HR, IT, IB, Operations	180	610	179
MBA	Marketing, Finance, HR, IT, IB, Operations	240	865	240
MCA	MCA	60	102	14
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	Nill	904	Nill	57	Nill

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used

57	57	2	24	4	2

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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes. Institute has a well structured mentoring system is practice. The Mentorship Program at institute offers every student a unique opportunity to develop relationships with the faculty mentor and allows him or her to explore the information and advice related to academic, professional development and general areas of concern. Objectives of Mentoring System: For students: To enable students to • acquire a body of knowledge and skills • develop techniques for networking and collaborating • gain perspective on how their discipline operates academically, socially and politically • acquire a sense of scholarly citizenship by grasping their roles in a larger educational enterprise • deal more confidently with challenging intellectual work For Faculty: To enables faculty members to • engage the curiosities and energies of fresh minds • cultivate collaborators for current or future activities/ projects • prepare the next generation of intellectual leaders in the disciplines and in society • enjoy the personal and professional satisfaction inherent in mentoring relationships Role of a mentor To guide and advice student mentees related to academic, professional development and general areas of concern. 1. Academic Guidance Either way, the role of an academic guide is to help students become contributing members of their disciplines. This guidance goes beyond helping students complete the requirements of their academic programs and involves helping students in • Subject Selection (specialisation) • Summer Internship project/ Projects • Academic Discussion • Clearing academic doubts 2. Career/ Placement / Skills development Guidance • Resume critiques • Interviewing tips • General career guidance • Tips for personal professional grooming • Skill development / polishing (Oral and written communication skills, Team-oriented skills, Leadership skills etc) • Encouraging mentees for international exposure through participation in foreign tour organised by the Institute and encouraging them to get passport. Personal/ General Issues: • Regular track of attendance and academic progress • Discussion about issues personal in nature viz financial, family etc. • Provide encouragement -Encourage students to discuss their ideas. -Encourage students to try new techniques and expand their skills. -Let students know that mistakes lead to better learning. -Reassure students of their skills and abilities to succeed. - Teaching students how to break large scholarly tasks into smaller Mentorship Schedule Records: ? Mentors will compulsorily meet their each mentee at least once in every month / as required and have their signatures in the mentee form along with the details of the conversation done. ? Chairperson/ co-coordinators of the programme will ensure such interaction by allocating a free time slot (preferably fortnightly) for the same. ? The records of such discussions between mentor mentee (files) will be made available to the Director, during every monthly Departmental Review Meeting for the actions required, if any.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
955	57	17

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
57	57	Nill	4	25

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2020	Nill	Nill	Nill

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
PGDM	PGDM	Trimester	20/06/2020	03/07/2020
MBA	70	Semester (III)	04/01/2020	26/02/2020
MCA	14	Semester (III,V)	04/01/2020	27/02/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The evaluation criteria followed by the Institute is strictly as per the university prescribed norms for MBA and MCA courses. However, for internal evaluation, faculty adopts mix of assessment and evaluation parameters out of Assignments, Quiz Test, Presentation, Project, Exercises etc, depending upon the nature of course. The parameters/ criteria used is mentioned in Lesson plan and communicated to the students well in advance. PGDM being autonomous programme provides enough scope for evaluation reforms at institute level. In PGDM programme continuous progressive evaluation system is being followed. Each faculty develops a Teaching Learning Evaluation Plan for the evaluation, that consist of description of various components used for the purpose. Evaluation Plan: The students are evaluated out of 100 Marks, as under. A. Internal Evaluation through Comprehensive Continuous Evaluation System as under. B. End Term Examination A. Internal Component Marks (40) 1 Assignments Marks (10) Assignment 1 or 2 2 Presentation Marks (10) Group Presentation/ 1 Individual Presentation 3 Project/ Case analysis/ others Marks (10) Group/ Individual 1 4 Learning from Industry interface/ Quiz Marks (10) Any method depending on nature of the course B. End Term Examination Marks (60) • End term examination of 2.30 hrs. • Question paper consisting of three sections. o Section A: 5 questions of sort answer type question of 4 marks each o Section B: 5 questions of Application based of 6 marks each o Section C: 1 case analysis of 10 marks

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic Calendar for each programme (MBA, MCA PGDM) is prepared before beginning of the session. The academic session of the university affiliated courses MBA MCA starts from August and ends in May of the next year. An academic year has two regular semesters which are 16 weeks long. PGDM programme starts from the month of July and ends in May. PGDM follows trimester pattern and each trimester typically spreads over 12 weeks. Based on this, semester/ trimester wise academic calendar is prepared before the commencement of each academic session. This calendar serves as an information source and planning document for students, faculty as well as for staff members. The calendar includes dates of orientation programme, semester commencement and conclusion, Examination schedule, major events of Institute, holidays, co-curricular events etc. The chairperson and Co-ordinators of specific programmes ensures adherence of academic calendar. In case of deviation, necessary actions are being taken.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://pg.its.edu.in/NAAC_IQAC_Files/NAAC_IQAC/pdf/7%20ITS%20Ghaziabad%20Institute%20Vision,%20Mssion,%20PO%20and%20PEOs%20.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
PGDM	PGDM	Marketing, Finance, HR, IT, Ib, Operations	170	170	100
70	MBA	Marketing, Finance, HR, IT, Ib, Operations	228	213	93.4
14	MCA	--	73	73	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

 https://pg.its.edu.in/NAAC_IQAC_Files/NAAC_IQAC/pdf/5%20ITS%20Ghaziabad%20St
udents'%20satisfaction%20survey%20report%202019-20.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	2	AICTE	500000	500000
Any Other (Specify)	365	Entrepreneurship Development Institute of India, DST -NIMAT Project 2019-20	520000	480000
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Research Conclave on 5 Trillion Dollar Economy: Targets And Challenges for New India	Management	18/01/2020
Business Summit-2020" on "Innovation and Sustainability for Global Competitiveness	Management	15/02/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Promotion of innovation and Start-up in campus	Institute of Technology and Science	Innovation cell, Ministry of Education, Govt. of India	22/09/2020	Promotion of innovation and Start-up in campus
Global Education Award	Dr Sunil Kumar Pandey	Global Education Award	10/09/2019	Global Education Award
Super Hero Award 2020	Dr Sunil Kumar Pandey	Global Awards Function hosted by Enterprise IT World magazine	13/06/2020	Super Hero Award 2020
Fourth National Education Excellence Award 2020	Institute of Technology and Science	ICCI	24/02/2020	Fourth National Education Excellence Award 2020
13th National Education Conclave and Expo 2020	Institute of Technology and Science	ASSOCHAM	25/02/2020	13th National Education Conclave and Expo 2020

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
-	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Management (Book/ compendium Publication and articles)	11

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nill	Nill	Nill	2020	Nill	Nill	Nill

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nill	Nill	Nill	2020	Nill	Nill	Nill

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
No Data Entered/Not Applicable !!!				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!			

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Slum Education	Institute	Parivartan	4	45
Slum Education	Institute	Uthan	2	30

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Skill Development	Skill Development	AIESEC	24/01/2019	31/12/2019	Students
Skill Development	Skill Development	Ms. Corecode IT Solutions	01/01/2019	21/11/2019	Students
Skill Development	Skill Development	Rubicon Skill Development Pvt Ltd	03/07/2019	30/06/2020	Students
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Paris Graduate School - Innovative Knowledge Institute , Paris, France	09/08/2019	Faculty students exchange programmes Research Collaboration	Nill
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
50	42.37

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Softlink Asia (Alice for Windows)	Fully	10	2011

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
No Data Entered/Not Applicable !!!			

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	390	7	140	7	7	0	0	140	19
Added	0	0	10	0	0	0	0	10	0
Total	390	7	150	7	7	0	0	150	19

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

150 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
103	63.84	126	132.98

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Policy of the Institution for creation and enhancement of infrastructure to facilitate effective teaching and learning : I.T.S campus is well equipped with

the latest infrastructural facilities that create an ambience conducive to academic activities and overall development of students. The entire Campus including the Hostels is Wi-Fi enabled. The facilities offered include: Lecture Halls - The lecture halls are well ventilated and quite spacious. Besides being air-conditioned they are also equipped with specialized teaching aids including LCD projection system with multimedia technology Smart boards to ensure effective teaching and learning. Library -The library is well organized and adequately stocked with course books, world class journals, imported books, and internet based subscriptions etc which cater to the needs of the students across all the programs. Auditorium and Seminar Hall – The Institute has two auditoriums with a seating capacity of 300 and 600. The auditorium and seminar halls are fully air-conditioned and are basically used for conducting intra and inter college events and competitions besides hosting seminars, conferences, guest lecture etc. They have a seating capacity of around 300 and 600 and are equipped with the latest state of art audio/video facilities with proper acoustics. Medical Facilities - In order to cater to immediate health needs of anyone in the campus, there is a Clinic with adequate doctors. In case of any emergency, there is a hospital in the close vicinity where the required services can be availed. In emergency, hospitalization facility is available just across the street. Computer Labs - In order to provide practical exposure to the students of the subjects being covered as a part of curriculum, there are seven computer labs with latest configuration PCs and 70 Mbps broadband connectivity available catering to the requirements of the students as desired. Hostel - Separate hostel facility is available for boys and girls in the campus itself. The hostels have excellent facilities for students like laundry, phone, internet connectivity, gym etc with round the clock availability of all the basic amenities. Each hostel is managed by a dedicated warden who takes cares of the students residing in the hostel. The hostel is fully secured with CCTV and Security guards posted for day and night. Sports Complex - We have a well equipped sports complex for all indoor games under one roof within the campus. The fitness well being of our students is of prime importance to us. We have a superb gymnasium with latest fitness equipment, housed in the sports complex. Besides studies, we focus on overall development of the students. The students are encouraged to engage themselves in various sports like badminton, table tennis, cricket, chess etc which refreshes their minds and rejuvenates them. The sports complex is well equipped with all the indoor games under one roof. Also, there is an in house gymnasium with the latest fitness equipment available for the male and female students separately. Cafeteria - The campus has 2 eating places - BIKANO and COFFEE EXPRESS, a spacious preferred place.

https://pg.its.edu.in/NAAC_IQAC_Files/NAAC_IQAC.html

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nill	Nill	Nill
Financial Support from Other Sources			
a) National	Nill	Nill	Nill
b)International	Nill	Nill	Nill
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2020	Nill	Nill	Nill	Nill	Nill
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
No Data Entered/Not Applicable !!!					
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2020	Nill	Nill	Nill	Nill	Nill
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
No Data Entered/Not Applicable !!!		
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2020	Nill	Nill	Nill	Nill	Nill	Nill
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Institute takes conscious actions to involve students in the process of conceptualizing and managing many academic and cultural events. This helps us to create the desired environment to inculcate the habit to achieve excellence, credibility and decision making, leadership, effective communication, and ethical behaviour among students. • Two students of current batch from each of all the courses are the part of IQAC of the institute. • Every class has two Class representatives to coordinate many activities on behalf of his fellow friends. • Student teams are the part of Institute Placement cell, Entrepreneurship Cell, Alumni Cell and many other forums. • Students run number of Clubs like HR Club, Marketing Club, Finance Club, IB Club, IT Club, Sports club and CSR Club etc. These clubs organizes activities related to their domains. • Institute is socially responsible and offers community services voluntarily undertaken by students through social initiatives "Parivartan"- the Slum Education Programme and "Uthan"- the Social club for poor meritorious students on a regular basis. Students have adopted poor students of neighbouring schools for conducting sessions on education and hygiene at campus on weekends.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

5000

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

The Institute organizes an annual Alumni Meet, where students from past batches are invited with their families. Such programme provides a chance to alumnae to interact with their faculty members and to know about developments, Institute has made in the past years. The Institute is benefitted by this association as it creates vast pool of opportunities for students to get to know about prospects available to them in their field in terms of higher education as well as job openings. Institute also arranges various guests sessions for the students taken by alumni from various corporate houses. MBA, MCA and PGDM alumni have come to the Institute from time to time to guide our students on career related issues and road map to higher education. In orientation program, the alumni are invited to guide students on various issues.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Institute strongly believes in delegating authority and at the same time providing operational autonomy to the teams. The Institute has a decentralized structure in place. The Director of the Institute is assisted by the respective area teams and course coordinators. The area chairperson looks into the effective delivery of the course in their respective area. The prevailing system ensures a decentralized governance system in its true sense. 1. Programme level governance by Chairperson and Co-ordintors: Every programme (MBA, MCA PGDM) is governed by Chairperson, assisted by Co-ordinators. Programme specific day to day decisions are taken and implemented at this level. Various committees like Academic Committee, Examination Committee, Proctorial Board etc are responsible for making policies and implementation in their respective domain. 2. Students involvement: Institute encourages student participation in various areas. Student representatives in IQAC play a vital role. Students run functional clubs organise various events throughout the year. Hostel Mess committee consist of student representatives from all the programmes.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Industry Interaction / Collaboration	A number of steps have already been taken in this direction. Special lectures/guest lectures by the practioners in the industry take place regularly. Institute organises various events every year in which industry experts share their experiences with the students and faculty. Institute has collaborated with may prestigious bodies like ASSOCHAM, CEGR, GMA, AIMA, FICCI etc for many events and students participation in their events. I.T.S Utkrisht Marketing Awards is a mega event in which Institute awards companies/ Industry persons for Excellence in their respective areas. • Guest Lectures by Industry Experts Organised • Regular Company/ Industry Visit for the students • Live Projects • Summer Internship • Expert talk panel discussion during seminar/ conferences
Human Resource Management	Institute has following in place to ensure the interest of human resource associated with it: • Faculty performance appraisal and promotion policy • Pay scale prescribed by AICTE Allowances: DA, HRA, PF, Books and Periodical allowance. • Leaves: The Institute provides the following types

	of leaves for the faculty and staff members. Earned leave, Casual leave, Sick leave, Duty leave, Maternity leave, Compensatory leave, Study leave, Summer and winter vacation • Others Benefits: Gratuity, Medical Insurance, Leave encashment, Advance money/ soft loan facility
Library, ICT and Physical Infrastructure / Instrumentation	? Library, ICT and Physical Infrastructure / Instrumentation Library Services: Institute has a well stocked library facility with the following salient features for its students and faculty members. • Air-conditioned Library • Access to online Journals • Subscription of online databases like Capitaline, Delnet. • Library Automation • Separate reference section • Separate reading section with seating capacity of 200 students. • Computerized title / book search facility • Computerized access, issue and return facility • Separate computerized research section • Hard bound copies of old newspapers and periodicals Use of ICT: • Use of Skype for lectures from the industry experts • Live telecast of Union Budget for the students and post budget discussion with the experts • Smart classrooms with audio- video facilities • Wi-fi campus • Web casting of seminars/ conferences • Group Id creation • Lecture through Video conferencing • Regular webinar video conferencing for faculty and students Infrastructure Facilities • 2 Auditorium with seating capacity 250 and 600 each, 2 Seminar Halls with seating capacity 150 • Girls' common room, Boys' common room • 2 Board rooms with seating capacity 25 • 3 Syndicate rooms for small group activities • Centralised RO for supply of clean drinking water • ATM facility of PNB, Syndicate Bank and ICICI Bank. • Spacious sports complex for indoor games like badminton, table Tennis, Carom, Chess etc. • Well equipped Gymnasium with separate timings for boys and girls • Tie up with stadium outside for outdoor games • Well stocked canteen • Outlet of Café-coffee day • In-campus Clinic with qualified Doctor and support staff • In-house kitchen boarding facility for hostel students. • Solar System in hostel

Research and Development	We have definite plans to encourage faculty to do research, write articles in journals and magazines, submit papers in workshop and conferences etc. Towards this end, we already have various schemes for faculty- financial incentives, awards, provision of study leaves etc. These would be strengthened further so that faculty has enough time at its disposal to conduct research and publish the outcomes. Some of the key facilities are as follows: • Regular publication of Institute National Journal "Synergy" • Faculty participation in Seminar, conferences and other learning forums. • Many faculty members are reviewer of International Journals. • Motivating teachers for Research Work, Publishing Articles in the reputed International National Journals. Institute has a well placed Research Incentive Scheme. • Free subscription of magazine and daily newspaper for the faculty. • Leave and financial support for research work and specific courses. • Organising International conference National seminars on the theme of relevance. • Institute subscribes Online database like DELNET, Capitaline, National Digital Library of India. • Interaction with foreign experts through videoconferencing. • Encouraging Faculty participation in MOOC NPTEL courses. • Joint paper writing with students and fellow colleagues.
Examination and Evaluation	MBA MCA are University affiliated programmes. Hence Institute follows the guidelines laid by the University for Internal and End term examinations. Due to lockdown, online examinations have been conducted in 2019-20. Apart from the university laid guidelines the students of these programmes are given time to time assignments, presentations and surprise class tests. In PGDM programme, I.T.S follows a system of continuous assessment. Throughout the term, the student is tested on his/ her ability to understand concepts, learn techniques and apply them to solving the problems of real world. Evaluation is based on internal assessment and end term examination. End term examination is of 60 marks. Internal assessment comprises of 40 marks. Various components of internal evaluation are assignments, case analysis, Quiz test,

	presentations etc. A ten (10) point grading scale is used. At the end of the course, the faculty member aggregates on all the components of evaluation using the weights he/ she has prescribed in the lesson plan. The trimester Grade Point Average (GPA) is to be calculated by computing the sum of the grade point in respective subjects multiplied by their respective credits, and dividing it by the total credits for all the subjects in the trimester.
Curriculum Development	? Curriculum Development The curriculum for MBA MCA programmes is decided by the affiliating University for each year/ semester. In PGDM programme, every year course curriculum is reviewed to make it better in-terms of meeting industry expectations. Experts from the Industry and academia are invited to review the course content and suggest modifications, as may be required. During academic year 2019-20, reviews have been done in the month of May- June, 2019 for the academic year 2020-21 in the following functional areas: • Marketing , Finance, Human Resource, International Business, Information Technology, General Management
Teaching and Learning	• Faculty and students completed online certification programmes during Lockdown period. • Conducted online classes for students to ensure uninterrupted learning. • Organised unique events like Research Conclave and Entrepreneurship Summit and E-summit to supplement students' learning with inputs from industry experts and create a bridge between academia and industry. • Organised International conference to promote research among learners with funding from AICTE . • Foreign tour to UAE for all the students of PGDM programme and for meritorious students of MBA with focus on Cross cultural understanding and exposure. • Organized several EAC's under DST, EDI, Govt. Of India to make students aware about entrepreneurial opportunities. Received funding from DST, EDI. • Strengthened alumni engagement for better value delivery. • Leveraged IT infrastructure through regular Webinars and Video Conferencing sessions to interact with Indian and

foreign delegates during lockdown period. • Partial coverage of the course by Industry experts through course specific guest lectures. • Regular Guest lectures, Seminars on contemporary issues, and Workshops under industry interaction initiative • Industrial tour, live projects for the students • PDP/ Value added programmes for students • Classes on advance Big Data Hadoop, SMAC – Social Media - Mobility- Analytics Cloud, Cloud CRM, Cyber Security, ERP, MOOCS and New Age Teaching Learning Pedagogies, • Classes on advance Excel, Tally, SPSS and financial modelling • Special classes on JAVA, dot Net etc. • Faculty and students participating in MOOC courses • Active NPTEL centre, many Faculty and students completed courses through NPTEL. • Undertaken various activities prescribed by Innovation Cell, Ministry of Education, Govt. Of India • Various competitive events have been organised by students' run functional clubs.

| Examination and Evaluation | Nill |

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	? Planning and Development Governing Board of the institute consists of visionary people from academia and Industry, shows direction for right planning and development initiatives. The main role of the board is to decide the overall strategic direction, mission and educational character of the institute. More specifically, the council is responsible for: • Give directions to the management of the institute to work towards the attainment of the mission and vision. • To set standards against the national and international best practices and guide towards such quality attainment. • Determining the educational character and mission of the Institute and for the overseeing of its activities. • Ensuring that budgets are spent appropriately and the institute continues to be financially solvent. • Approving an annual institute budget • Appointing and overseeing the work of the College's Senior Management Team comprising the Director Management other faculty members.

Administration	? Administration The academic Council and Governing board/ body defines and guides the scope of work related to infrastructure development, curriculum and other welfare development related to the smooth functioning of the institute. Records are maintained by the institute for time to time review and action. The board regularly accesses the various programs, allocation and reallocation status of the resources, reviews the budgets and the expenditures during their biannual meetings. The Academic Council is solely responsible for all academic matters, such as, framing of academic policy, approval of courses, regulations and syllabi, etc. They also review and update syllabi from time to time, introducing new courses of study, determining details of continuous assessment, recommending panels of examiners under the semester system, etc. The Council involves faculty at all levels with special reference to their areas of specialization and also experts from outside, including representatives of the university. There is a clear difference between Governance and the day-to-day management of the Institute's operations. This is the responsibility of the Director and management team, working within the broad framework of policies and priorities decided by the Governing Body. The Director, however, is clearly, and directly, accountable to the Council for the performance of the Institute, in terms of both academic and financial matters.
Finance and Accounts	Accounts department, with adequate number of dedicated staff functions under the leadership of Mr B K Arora, Secretary of the Institute. Every department prepares annual budget of departmental activities and presents for the approval by the committee. It may be updated and modified at regular intervals. Based on the requirements the expenditure pattern changes and the changes are consistently been updated and audited. Accounts department is fully automated. Every financial transaction is made through bank accounts. Expenses and related bills are uploaded in the software (Zoho) for time bound processing and payments. Director is empowered to approve the

	amount for routine expenses. Salary is credited to the employee bank account only. Any imprest/ advance is routed though bank account only.
Student Admission and Support	? Student Admission and Support Students of MBA MCA Programmes are admitted through UPSEE. Computerized records of related aspects of students are developed and maintained for different uses. Aspirants interested in admission to PGDM programme of the institute can download the application form from the institute website. Students in PGDM programme are admitted on the basis of composite scores / percentile of any National level management admission test like MAT, CAT, CMAT, ATMA etc. followed by performance in Group Discussion and Personal Interview.
Examination	? Examination In MBA MCA programmes, the details related to attendance, internal assessment and examination form of students are uploaded on university website through Institute login. Examinations are conducted as per the university pattern and guidelines. Results of each semester are announced by the University on its website. The marksheet of students are being made available to the Institute by the University for issue to the students. In PGDM programme the fully computerized Academic Programme Office takes care of all the examination related issues including the display of trimester wise results and preparation of mark-sheet and certificate under the supervision of Registrar and Examination Controller.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2020	Nill	Nill	Nill	Nill
View File				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development	Title of the administrative training	From date	To Date	Number of participants (Teaching	Number of participants (non-teaching

	programme organised for teaching staff	programme organised for non-teaching staff			staff)	staff)
2020	Nill	Nill	Nill	Nill	Nill	Nill
			View File			

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
57	57	59	59

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Soft Loan Facility, Medical Insurance, Free medical dental check up at I.T.S hospitals. Short leave/ flexi timing.	Soft Loan Facility, Medical Insurance, Free medical dental check up at I.T.S hospitals. Short leave. Support in chid education at I.T.S institutions.	Medical Insurance, medical dental check up at I.T.S hospitals in subsidized rates

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The Institute monitors the effective and efficient use of financial resources through the system of internal audit. It has appointed a Chartered Accountant, who on regular basis conducts the internal audit of all the transactions. Annual Budget is prepared for the purpose of implementing infrastructural development and supporting teaching learning processes. Regular monitoring is done in order to know the deviations and to take corrective amendments. All income and expenditures of the college are effectively monitored by the Finance Committee in co-ordination with the heads of department and Director. On the basis of estimates received from the different departments, Budget is prepared before the start of the Financial Year. Budget so prepared is discussed with the Director of the institution by the Finance Committee. After that discussion, budget is amended to incorporate the changes as suggested by the Director and budget gets approved by the Finance Committee. After that approval, institute can use the funds within the budgeted figures. However if the Director feels that there are reasonable reasons to increase the budget of certain expenditures, then after the approval of the finance committee such changes are incorporated in budget.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government	Funds/ Grnats received in Rs.	Purpose

funding agencies /individuals		
00	Nill	Nill
No file uploaded.		

6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Nill	Yes	Director
Administrative	Yes	ISO	Yes	Director

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

* Institute invites parents of the students on various Institute functions like Mata Ki Chowki, Convocation programme and student Merit Scholarship Award ceremony organised every year. • Faculty members do develop connect and talk to parents of the students regarding attendance issue, academic progress of their ward, as required. Feedback/ suggestions are collected from such interaction. • To keep parents updated about the performance of their ward, monthly attendance is sent.

6.5.3 – Development programmes for support staff (at least three)

* Staff development programmes are undertaken as required every year which includes improving communication and writing skills, computing skills and behavioural skills etc. • Leaves and financial assistance for higher education. • Skill based training and certification programmes

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Establishment of rain water harvesting system in campus. 2. Adopted and leveraged technology in academic delivery and development during lockdown period due to Covid 19. 3. Leverage IT and promoted webinars, online interaction of students with industry experts and Online certifications during lockdown due to Covid -19 for uninterrupted learning. 4. Participation in NIRF ranking 2019 20. 5. Organised online Entrepreneurship Summit and International FDP 5. Received certificate for undertaking various activities prescribed by Innovation cell, Ministry of Education, Govt. of India to promote innovation and Start-up in campus

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	Yes
d)NBA or any other quality audit	Yes

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2020	Nill	Nill	Nill	Nill	Nill
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
No Data Entered/Not Applicable !!!				

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
20 (Solar panel, solar heaters in hostel, Use of natural light)

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nill
Provision for lift	Yes	Nill
Ramp/Rails	Yes	Nill
Braille Software/facilities	No	Nill
Rest Rooms	Yes	Nill
Scribes for examination	No	Nill
Special skill development for differently abled students	No	Nill
Any other similar facility	Yes	Nill

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2020	2	2	01/05/2020	60	Distribution of food packets, Mask and sanitizer to the needy people during Covid 19 and Fund raising	Hunger, Sanitization	100

					for PM care			

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Human Values Professional Ethics: Handbook	01/07/2019	Education is the fundamental right of every Indian citizen. Quality Education lays a strong foundation for Individual growth. Institute of Technology Science, Ghaziabad is committed to impart value based, quality education coupled with holistic development of students, leading to its Moto of "Building Professionals, Building Nation". At I.T.S Ghaziabad, we cultivate and inculcate these human values and professional ethics in students and staff through teaching and conducting various value based activities.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Course on Human Values	01/01/2020	30/04/2020	170
Course on Human Values	01/01/2020	31/05/2020	228

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Initiatives taken to make the campus eco-friendly are as follows: • Established Rain water harvesting plant in campus. • Use of plastic is discouraged inside the campus. • Save electricity campaign • Massive plantation drive inside and outside the campus • Eco friendly infrastructure to make use of natural light • Solar panel, solar water heater installed in hostels.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

• Institution support for education to the under privileged children of nearby areas. • Peer to peer learning. • Regular focus on Industry -Institute interface to supplement classroom learning through corporate talks and unique events like Business Summit, I.T.S Utkrisht Marketing Awards, Entrepreneurship Summit, Research Conclave etc. • Students' run vibrant functional clubs to inculcate transferable skills: With our tradition of excellence and our renewed commitment to lending new direction to the form of creativity, we seek to

create a dynamic committee of various clubs and societies where the focus is on an all-round development and experience. Extra-curricular activities are elixir of the education process. It's a common belief that knowledge, skill and attitude go hand in hand for overall development of an individual's personality. Moreover, the demand of digital economy is not just to amass the knowledge given in books but to build up individual's skills so that their attitudes and careers are changed. To foster a sense of belongingness among students, I.T.S provides a platform to them for pursuing both academic and non academic interests. The institute has a host of societies from which the student can choose and obtain membership. Each society is student driven. The societies are geared towards helping students pursue their creativity and hone their management skills.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
https://www.its.edu.in/Media/AllNewsAndEvent.aspx

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Institute of Technology Science, Ghaziabad is consistently making sincere efforts since last 25 years to achieve its vision "Creating a Thinking Professional Order". Institute has been consistently ranked among the top performing institutes of the country. Recent Awards Recognition received by the Institute: 2019-2020 • EXCELLENCE IN EDUCATION AWARD 2020 by Competition Success Rreview. • Excellence in Promoting Industry - Academia Interface by ASSOCHAM on 25.02.2020 26.02.2020. • Best Management College in North in India Award 2020 by ICCI on 24.02.2020. I.T.S The Education Group is sensible enough to fulfil its social responsibilities. Under the visionary leadership of Dr R P Chadha, Chairman of the Group, Institute has taken some noble steps, such as: • Establishment of Dental clinics • Establishment of Computer Lab. • Rehabilitation of Children • Special Education Scheme for Children • Rural Health Program During lockdown period due to Covid -19, I.T.S was among the front runners in extending its support and helping the needy section of society. Some of such contributions are listed: • Contributed Rs.10.51 lakh to PM Cares Fund. • Contributed Rs.5.40 lackh to Uttar Pradesh Mukhyamantri Covid care Fund. • Distributed Ration packets to more than 14000 families. • Met daily food requirements to 250 families with Rastriya Sewa Bharati for 15 days. • Cooked meal provided to more than 75000 people during lockdown period. • Distributed food to 1500 migrants daily for one week. • Hospital and all Health care facilities provided for quarantine, isolation and treatment of patients infected by Covid -19 at I.T.S Surya Hospital. • Distributed 200 bottles of hand sanitizers to hospitals. • Distributed 400 bottles of hand sanitizers to Police personnel.

Provide the weblink of the institution
https://www.its.edu.in/Media/AllNewsAndEvent.aspx

8.Future Plans of Actions for Next Academic Year

Institute has planned the following activities for the year 2020-21: • Due to continued lockdown and institute not being opened for students in physical mode, license for Zoom platform to conduct classes and related academic activities events are to be procured. • Continue with the good practices and events like Research Conclave, SIP Competition, Business Plan Competition, HR Conclave, Business summit, E-Summit etc as earlier with focus on enhanced value creation and stakeholder's participation in virtual mode. • Focus on implementation of suggestions given by NBA inspection team in PGDM MCA programmes. • Faculty and

students are to be encouraged for Value added online certification courses to supplement learning. • Specific Online certification courses will also be promoted among students by course faculty along with the academic delivery of the course for additional learning. • International tie-ups and tie-ups with professional bodies are to be reviewed and strengthened. • To supplement academic learning guest lectures from experts from industry and IIMs/ IITs are to be enhanced. • International FDP on contemporary issues is to be planned. • Application for grant of funds for conference or FDP from AICTE is to be initiated. • IT resources of the institute are to be leveraged through student's participation in webinars and online interaction with experts on various issues. • Entrepreneurship Development programmes and related funding from agencies need to be focused. • The action plan for broader alumni engagement and larger participation of alumni in alumni meet are to be implemented. • Registration of Alumni Association is to be initiated.